

Simon Fairfield Public Library
Trustees Meeting
November 22, 2022

Present: Morrow, Anderson, Chesebrough, Fontaine, Holden, and Snook
Absent: Harvey, VanReed, and Socrat

The meeting was called to order at 5:05 PM.
The minutes were approved unanimously for October 25th.

Financial Report

Town Appropriated Operating Funds

	Appropriated	Expended	Balance	% spent YTD
Compensations	192,225.00	71,109.84	121,115.16	37%
Electricity	5,754.00	2,510.05	3,243.95	44%
Oil	1,095.00	0.00	1,095.00	0%
Water	470.00	171.04	298.96	36%
Repairs/Maintenance	1,000.00	1,543.40	-543.40	154%
Alarms	830.00	499.00	331.00	60%
C/W MARS	8,776.00	7,470.00	1,306.00	85%
Telephone	495.00	58.02	436.98	12%
Postage	85.00	0.00	85.00	0%
Wowbrary service	435.00	0.00	435.00	0%
Office/Other supplies	2,987.00	1,714.81	1,272.19	57%
Custodial supplies	309.00	93.01	215.99	30%
Library materials	60,000.00	26,105.72	33,894.28	44%
Total	274,461.00	111,274.89	185,721.40	41%

Trustees' Funds

	Opening Balance	Added	Expended	Reserved for Capital	Balance
Building Fund	60,618.24	12,701.90		73,320.14	0.00
LIG/MEG Grant	45,440.81	9,912.77		13,722.54	41,631.04
Regular donations	57,660.37	2,755.06	2,606.80	50,500.00	7,308.63
Fines Revolving	226.82	87.32			314.14
RS Douglas Principal	10,000.00				10,000.00
RS Douglas Interest	1,653.52				1,653.52
Carrick Fund	2,203.34	1,050.00	360.00		2,893.34
Total	177,803.10	26,507.05	2,966.80	137,542.68	63,800.67
Friends 2022					

The expenses in Maintenance were for repairs to the air conditioner. The Carrick Fund paid for Deb Hudkins. Grants are expected to be approved for new funding.

Director's Report

October Circulation

Year	Books	Audio	Periodical	Video	Other	Digital	Computer	Total
2021	1670	26	73	284	18	1109	130	3310
2022	1913	16	81	347	49	1213	186	3805

Space limitations go beyond accessibility becoming apparent in the need for meetings, study sessions, after school space, social worker visits, tutoring sessions, and book clubs. Snook feels it would be best to think bigger than just an ADA compliance renovation and be ready to take advantage of the next MBLC project planning grant round when it happens. The cost of getting a grant from the MBLC needs to be considered as well.

A lot of donated discs have been added to the Library's collection using a new storage scheme which is both a cost-effective as well as space efficient way to preserve and store discs for retrieval.

Old Business

Building projects

- Handicapped Access: nothing to report
- Sign Update: Snook requested funds to purchase more magnetic letters for the outdoor sign. A motion was made, seconded, and approved unanimously to provide up to \$500 for magnetic letters to be paid with LIG/MEG funds.
- The Book Bin has not happened and needs to be discontinued as an action item.

Grants

- The MBLC awarded part of the LIG/MEG grant for the fiscal year, \$9,912.77. This brings the account up to \$54,841.69, \$13,722.54 of which is reserved for renovation.

Capital Campaign

Currently the Building Fund stands at \$145,816.56.

LRP Updates

Nothing to report

Friends

Nothing to report

New Business

Updating Materials Children's Room

Morrow presented her thoughts on the need to update the toys housed in the Children's Room. Toys to be considered include the train table as well as toddlers' toys which could be purchased from Kaplan and Amazon. It was moved, seconded and passed unanimously to provide up to \$200 to address the needs of the train table with funds from Donations. An estimate of \$750 was provided for the other toddlers' toys, but it was felt that a discussion needed to be had with the Children's Librarian as well as the Director with their thoughts included before a final decision can be made by the Trustees.

Oak Benches and Spool It was determined to consider this more at another meeting.

Director's Review Snook will provide review issues and Trustees need to return their reviews by mid-December.

Next Meeting December 27, 2022, 5pm

The meeting adjourned at 5:57 PM

Respectfully submitted,
Ellie Chesebrough, Secretary

