

## **Douglas Public Library Collection Development Policy**

The Simon Fairfield Public Library aims to provide a diverse and interesting collection of reading material that reflects the wide range of interests, views, opinions, and preferences in Douglas, MA. We strive for a good balance between acquisitions that patrons want now and acquisitions that will constitute valuable long-term additions to the collection.

We are primarily a popular reading library, and aim to maintain an up-to-date collection of popular print and electronic media so that our patrons can enjoy a steady stream of new releases. We also maintain collections that enhance the area's culture, including seminal works, classics, and groundbreaking media. In addition, we provide a variety of nonfiction tooled to our local community's interests.

Responsibility for selection of library materials resides with the library director. The collections are regularly reviewed to ensure that they continue to meet our patrons' needs. Materials that are worn, obsolete, unused, inaccurate, or misleading may be removed. All accession, de-accession, and replacement decisions are made taking into account need, demand, and budget. The presence of an item in the collection does not necessarily constitute an endorsement of its content.

We encourage patrons to suggest materials for accession.

All parts of the collection are available for all patrons to access, and it is the responsibility of patrons to use the collection in a way that is appropriate to their tastes, interests, and tolerances. If a patron wishes to formally object to an item's inclusion in the collection, see the *Request for Reconsideration of Library Material* form.

**Douglas Public Library Request for Reconsideration of Library Materials**

This form must be filled out legibly and to reasonable completion and presented at the library or mailed to P. O. Box 607 in Douglas, MA (01516) in order to be considered for action.

Your Name:

Date:

Address:

Phone:

Email:

Preferred contact method:

Do you represent an organization? If so, specify:

Title of item to which you object:

Author (producer, performer, etc. if applicable):

What about the item you find objectionable:

Please provide page numbers, CD tracks, or DVD timestamps of objectionable content:

Thank you for your concern. The Director will review this request and reply within 30 days. If, after the reply, you are unhappy with the outcome, you are welcome to bring the issue before the Board of Trustees during their monthly meeting.